

MADERA COUNTY
KENNEL ATTENDANT

DEFINITION

Under general supervision, to care for and feed animals impounded at the County Animal Shelter; and to do related work as required.

SUPERVISION EXERCISED

Exercises no supervision.

DISTINGUISHING CHARACTERISTICS

This classification is distinguished from the Animal Control Officer as the position does not enforce County Animal Control Ordinances.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

Cleans and disinfects kennels, cages, and equipment; maintains sanitary conditions; prepares food; feeds and cares for impounded animals; assists the Veterinarian in vaccinating dogs; picks up dead animals; cleans and performs janitorial work for the clerical area of the shelter; disposes of animals in the prescribed manner; performs minor maintenance work on kennel area; assists in maintaining inventory of food and cleaning supplies.

OTHER JOB RELATED DUTIES

Performs related duties and responsibilities as assigned.

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Knowledge of:

Safe, humane, and efficient techniques and procedures of handling of small animals.
Symptoms of common animal diseases.
Various breeds of dogs and other small animals.
Application of euthanasia as prescribed by law.
Safe driving principles and practices.

Skill to:

Operate a motor vehicle safely.

Ability to:

Properly handle small animals safely and efficiently.
Deal effectively with the public.
Maintain simple records.
Understand and follow oral and written instructions.
Communicate clearly and concisely, both orally and in writing.
Establish, maintain, and foster positive and harmonious working relationships with those contacted in the course of work.

Experience and Training Guidelines:

Any combination equivalent to experience and training that would provide the required knowledge, skills, and abilities would be qualifying. A typical way to obtain the knowledge, skills, and abilities would be:

Experience:

Some experience in the handling and care of animals is desirable.

Training:

Equivalent to the completion of the twelfth grade.

License or Certificate:

Some assignments may require the possession of, or ability to obtain, an appropriate, valid California driver's license.

Special Requirements:

Essential duties require the following physical skills and work environment:

Ability to sit, stand, walk, run, kneel, crouch, stoop, squat, crawl, twist, climb, and lift 85 lbs.; exposure to cold, heat, noise, outdoors, vibration, confining work space, chemicals, mechanical hazards, and electrical hazards; ability to travel to different sites and locations; availability for shift work, on-call, and stand-by.

Effective Date: April, 2003